DIPLOMA| Public Administration

By London City University

Course Overview

The course is designed to make the students familiar with the configurations, possible challenges and themes of the public services. It focuses on addressing the principals of managing international organization and external atmosphere in the context of organizations in which a professional works. The participants can learn key elements of administration and develop skills to deal with possible issues.

Why should one take this certification?

This course is designed for professionals wanting to get promotion in their chosen areas.

Course Outline

- ❖ Brief introduction to Public Administration
- ❖ History
- ❖ Key components
- ❖ Bureaucracy and Power
- ❖ The Environment of Public Administration
- ❖ Organization Theory
- ❖ Decision-making
- ❖ Management
- ❖ Budget planning and cost control
- ❖ Government regulation
- ❖ Managing Multi-Party Decisions
- ❖ Public Sector Management Reform
- ❖ Law and Administration
- ❖ Current Issues in Public Administration

Course duration	**3 Months OR as per your requirement	Flexible and dependent on your time frame and need**
Entry Requirements	**A Success Oriented Personality**
Certification	**London City University**, will award an approved diploma at the end of course training. You will get 100% guaranteed certificate.
Mode of application	Fill an application form, send copies of your national ID card or passport as well as educational documents and forward to info@cvwarehouse.ae and get 50% discount on all courses offered by **London City University**
Course Assessment	London City University will give you an assessment on a monthly basis. This makes a total of three assignments, all scenario case study based activities. Students are expected to solve them and turn them in online via email. Each assignment carries a 20 percent score. The final online exam carries a 40 percent score, to make a total of One Hundred Percent.

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progress in your career
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